

# Long Beach Maintenance and Repair, Inc

## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_

*Last*

*First*

*M.I.*

Address: \_\_\_\_\_

*Street Address*

*Apartment/Unit #*

*City*

*State*

*ZIP Code*

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_.

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_.

Drivers License Number: \_\_\_\_\_.

Position Applied For: \_\_\_\_\_.

Date Available: \_\_\_\_\_

Position Desired: \_\_\_\_\_.

Desired Salary: \$ \_\_\_\_\_ Per Hour

If hired, can you provide proof of authorization to work in the United States?

Have you previously worked for this company?

If so, when?

Have you ever been convicted of a felony?

If so, please explain:

### Education

High School Name: \_\_\_\_\_.

Dates Attended: \_\_\_\_\_ To \_\_\_\_\_.

Did you graduate? Yes No

Degrees Earned: \_\_\_\_\_.

College Name: \_\_\_\_\_.

Dates Attended: \_\_\_\_\_ To \_\_\_\_\_.

Did you graduate? Yes No

Degrees Earned: \_\_\_\_\_.

Other: \_\_\_\_\_.

Dates Attended: \_\_\_\_\_ To \_\_\_\_\_.

Did you graduate? Yes No

Degrees Earned: \_\_\_\_\_.

### References

Please List Professional References:

Name:

Relationship:

Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_.

Company:

May we contact this person? Yes/No

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_. Company: \_\_\_\_\_ May we contact this person? Yes/No

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_. Company: \_\_\_\_\_ May we contact this person? Yes/No

## Previous Employment

Company: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_.  
Job Title: \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

Responsibilities:

Dates Employed: \_\_\_\_\_ to \_\_\_\_\_. Reason for Leaving: \_\_\_\_\_

May we contact your supervisor? \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_. \_\_\_\_\_

Company: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_. \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

Responsibilities:

Dates Employed: \_\_\_\_\_ to \_\_\_\_\_. Reason for Leaving: \_\_\_\_\_

May we contact your supervisor? \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_. \_\_\_\_\_

## Skills

Please list or describe the extent of your skills relating to the position applied for:

## **Drug Policy Acknowledgement**

Because of the potential difficulties and hazards that illegal drug users present to a company, almost all employers do pre-employment drug testing. This company will require a pre-employment test prior to the first time an employee performs company functions. The applicant shall undergo testing for controlled substances as a condition of employment. A conditional offer of employment will be issued to all applicants prior to being required to appear for the drug test.

## ***Disclaimer and Signature***

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_